

## Active Network Account Creation Step-by-Step Guide

Website: <https://www.active.com/>

1. Click “Sign up” on the top right corner
2. Create an account under your name (adult). You’ll be able to add family members later.

After you’ve created your account, it will return you to the home page.

3. Click on your name, which now appears on the top right corner
4. Select “Settings”
5. On the left side menu, select “My family”
6. Add each child. (Note that this step continues down the screen after the grey “Interests” boxes)
7. Click “Save Family Member”
8. Repeat the process as necessary

Voila! You are now ready for when the EB registration opens on August 30, 2022 at 12 noon.